

# Patmos Library

## Minutes for March 11, 2021

### 1. CALL TO ORDER

The meeting was called to order by President Larry Walton at 6:00 PM via Zoom.

Approval of Agenda

A motion was made by Marcia Frobish and supported by John Strick to approve the agenda of the March 11, 2021 meeting. The motion passed.

### 2. MINUTES

A motion to approve the minutes of the regular Board Meeting on February 11, 2021 was made by Marcia Frobish and supported by John Strick. The motion passed.

### 3. PUBLIC COMMENTS

None

### 4. RESERVED TIME

None

### 5. TREASURER'S REPORT & BILLS AND CASH DISBURSEMENT

A motion was made by Deb Fridsma and supported by John Strick to approve the Treasurer's Report. The motion passed.

### 6. DIRECTOR'S REPORT

- Normal hours and open doors (50% capacity).
- No longer quarantining items (starting March 12) per vote with Lakeland Library Cooperative.
- Fines will continue to be suspended through September 1, 2021.
- Stats: computer use down a little, circulation up from last year, appointments were up
- Motion to approve purchase of a new event sign-up software (Local Hop) at the cost of \$588 annually. Motion was made by Marcia Frobish and Kathy VanZandbergen supported. The motion passed.
- Motion to approve the budget for 2021-2022 fiscal year. Motion was made by Marcia Frobish and supported by John Strick. The motion passed.
- Motion to approve the purchase of RFID and self-checkout system (approx. \$19,000) with an extended warranty (approx. \$3631 for 6 years) and an annual maintenance cost of \$620. Motion was made by Deb Fridsma and supported by John Strick. Motion passed.
- New Depot Room tables have arrived.
- Working on getting quotes for technology projects.
- Tree by the flag pole needs to be removed as it is shredding the U.S. flag. Will ask the township.

### 7. UNFINISHED BUSINESS

- Millage – Expires December 2022
- Motion to approve monthly meeting dates on the second Thursday of the month for fiscal year 2021-2022. Motion was made by Deb Fridsma and supported by Marcia Frobish. Motion passed.
- Deb Fridsma was appointed as secretary.
- Angela Rodenhouse was appointed vice-president.

**8. NEW BUSINESS**

**9. BOARD MEMBER COMMENTS**

None

**10. ADJOURNMENT**

A motion was made by Larry Walton and supported by Marcia Frobish to adjourn. The motion passed. Adjournment at 6:57 PM.