

# Patmos Library

## Minutes for November 8, 2021

### 1. CALL TO ORDER

The meeting was called to order by President Larry Walton at 6:00 PM via hybrid (in person and Zoom). All board members were present.

Approval of Agenda

A motion was made by John Strick and supported by Marcia Frobish to approve the agenda of the November 8, 2021 meeting. The motion passed.

### 2. MINUTES

A motion to approve the minutes of the regular Board Meeting on October 11, 2021 was made by John Strick and supported by Angela Rodenhouse. The motion passed.

### 3. PUBLIC COMMENTS

Kathy read a letter from a patron regarding library materials.

### 4. RESERVED TIME

None

### 5. TREASURER'S REPORT & BILLS AND CASH DISBURSEMENT

A motion was made by Deb Fridsma and supported by John Strick to approve the Treasurer's Report. The motion passed.

### 6. DIRECTOR'S REPORT

- Statistic reports reflect an increase in door count, circulation and internet for the month of October.
- Archival purchases have been made.
- Self-Checkout machine should in the building by the end of November.
- Digital magazines through Libby will be available after the first of the year.
- The library will be closed on December 7 and 8 due to necessary repair work done by Fire Pros. Curbside service will still be available.
- LinkedIn should be up and running by week ending November 12.

### 7. UNFINISHED BUSINESS

- Millage – (Expires December 2022) Larry communicated with Shirley and proposed to meet with the board at our January board meeting. Waiting to hear back from her.
- Kathy VanZandbergen made a motion to approve option two (each employee will be paid a set number of hours per holiday based on the average number of hours that employee works per week) for paid time off policy starting next fiscal year. Supported by Angela Rodenhouse. Motion passed.

### 8. NEW BUSINESS

- Book selection was discussed.

### 9. BOARD MEMBER COMMENTS

None

**10. ADJOURNMENT**

A motion was made by Larry Walton and supported by John Strick and Marcia Frobish to adjourn. The motion passed. Adjournment at 7:12 PM.