

Patmos Library

Minutes for December 13, 2021

1. CALL TO ORDER

The meeting was called to order by President Larry Walton at 6:02 PM via hybrid (in person and Zoom). All board members were present.

Approval of Agenda

A motion was made by John Strick and supported by Deb Fridsma to approve the agenda of the December 13, 2021 meeting. The motion passed.

2. MINUTES

A motion to approve the minutes of the regular Board Meeting on November 8, 2021 was made by Marcia Frobish and supported by John Strick. The motion passed.

3. PUBLIC COMMENTS

Comments were made by:

Matt Lawrence

Ben Miller

4. RESERVED TIME

None

5. TREASURER'S REPORT & BILLS AND CASH DISBURSEMENT

A motion was made by John Strick and supported by Angela Rodenhouse to approve the Treasurer's Report. The motion passed.

6. DIRECTOR'S REPORT

- Statistic reports reflect a slight decrease in door count, but a slight increase in circulation. There was a 10% increase in internet usage for the month of November.
- Self-checkout is in the building with the hope of public usage in January.
- Sprinkler system was completely checked out and repaired.
- Motion to approve renewal of cleaning contract (Meyers Cleaning) was made by Marcia Frobish and supported by Kathy VanZandbergen.
- The director suggested considering going "fines free" at Patmos Library.
- The director informed us of an opportunity called Readers Advisory Implementation which helps patrons find books that they might enjoy based on previous books read.
- Patron Request forms will be promoted.
- The director shared information about Program Promo Boards (digital TVs) that can be used to promote programs, information & opportunities.

7. UNFINISHED BUSINESS

- Millage – (Expires December 2022) Shirley Bruursema from KDL will be here to speak at the January board meeting.

8. NEW BUSINESS

- The director rewrote our Collection Development, Reconsideration and Complaint Policy Proposal (per recommendations from ALA and MLA). The section titled Collection Development: Materials Selection will be discussed at the January board meeting.
- Board went into closed session to discuss an HR matter.

- Motion to approve an increase in director's salary effective December 16 was proposed by Larry Walton and supported by Marcia Frobish. The motion passed.

9. BOARD MEMBER COMMENTS

None

10. ADJOURNMENT

A motion was made by Larry Walton and supported by Marcia Frobish to adjourn. The motion passed. Adjournment at 7:15 PM.