



# Patmos Library of Jamestown, Michigan

## MINUTES Meeting of the Board of Trustees January 17, 2019

### 1. CALL TO ORDER

The meeting was called to order by President Deb Fridsma at 6PM at the Patmos Library located at 2245 Riley St., Jamestown, Mi. 49418

Roll Call: Present: Deb Fridsma, Larry Walton, Marcia Frobish, Marcia Pluim, Dick Patmos, John Strick, Ben Miller

Excusing Absent Members

Approval of Agenda A motion was made John Strick and supported by Larry Walton to approve the Agenda of the January 17, 2019 Board Meeting. The motion passed.

### 2. MINUTES

A motion was made by Larry Walton and supported by John Strick to approve the minutes of the December 13, 2018 board meeting. The motion passed

### 3. PUBLIC COMMENT

None

### 4. RESERVED TIME

None

### 5. TREASURER'S REPORT

A motion was made by Larry Walton and supported by John Strick to approve the treasurer's report of Jan. 17, 2019. The motion passed.

### BILLS AND CASH DISBURSEMENTS

### 6. DIRECTOR'S REPORT

None

### 7. UNFINISHED BUSINESS

Staff Salaries

A motion was made by Deb Fridsma and supported



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by John Strick for an immediate raise of 10% for staff members Carol Knowles and Sue Posthumus. The motion passed.

## Library Defibrillator

Cost: \$2,500.00

Pat Deemter estate will contribute to the cost.

Yearly fee ??

Larry Walton will contract the Jamestown Township and Fire Station for more information for installation and training.

## 8. New Business

### Policy Manual Revisions

Discussion was had by the LB to include additional sections for director accountability within the director's job description. Further discussion was put on hold until the next board meeting in February 2019.

### Interview Dates and Candidates

Library Director candidates were reviewed by the Board with the elimination of some and follow up phone calls with prospective candidates from President Deb Fridsma.

### Staff Director Input

The library staff suggested the following qualities for a new director:

Good communication skills, Presence, Good personality,  
Team player with staff on the desk, Respect,  
Connection with west Michigan and Flexibility.

### Township Work Session Prep.

The LB and Township planning session is scheduled for Jan. 21, 2019 at 6PM.

The main objectives for the Township meeting discussed were :

- Accomplishments and Celebration
- Challenges
- Goals



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## Proposed Budget

The Patmos Library Board is asking for \$60,000 from Jamestown Township for the next 4 years. Reasons being that the Library Board needs to offer a competitive salary for a library director.

Also, for raises in salary for the staff.

## Pot Hole in front driveway

Not filed as of current date.

## Statue of Liberty Donation


A motion was made by Larry Walton and supported by Marcia Frobish to table the Statue of Liberty discussion

## 9. BOARD MEMBER COMMENTS

None

## 10. ADJOURNMENT

Adjournment at 8:02 PM.

  
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President

  
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Secretary