

**AGENDA**  
**Meeting of the Board of Trustees**  
**November 8, 2021**  
**6:00 PM**

**1. CALL TO ORDER**

- Roll Call
- Excusing Absent Members (Motion)
- Approval of Agenda (Motion)

**2. MINUTES**

- Approval of minutes from October 11, 2021 meeting (Motion)

**3. PUBLIC COMMENTS**

Members of the public may address the Board. Comments are limited to a maximum of three (3) minutes per citizen on agenda items only. Please state your name and address for the records.

**4. RESERVED TIME**

**5. TREASURER'S REPORT (Motion)**

**BILLS AND CASH DISBURSEMENTS (Motion)**

**6. DIRECTOR'S REPORT**

- September Statistics
  - Internet Use
    - Oct 21 - 72
    - Sept 21 – 66
    - Change: 9% increase
  - Circulation
    - Oct 21 – 3955
    - Sept 21 – 3608
    - Change: 10% increase
  - Door Count
    - Oct 21 - 1680
    - Sept 21 – 1564
    - Change: 7% increase
- Archival Purchases Made
- Self-Checkout Updates
- Fire Pros repair December 7<sup>th</sup> & 8<sup>th</sup> – we will be closed
- Libby Magazines

**7. UNFINISHED BUSINESS**

- Millage – Expires December 2022
- PTO Holiday Policy
- LinkedIn – Still working with LL on patron verification

**8. NEW BUSINESS**

- Book Selection, Age Rating, and Determining Appropriateness

**9. BOARD MEMBER COMMENTS**

**10. ADJOURNMENT (Motion)**