

MEMO

FOSTER SWIFT
FOSTER SWIFT COLLINS & SMITH PC | ATTORNEYS
ATTORNEY-CLIENT PRIVILEGE

TO: Patmos Library Board
FROM: Anne Seuryneck
DATE: December 15, 2022
RE: Voting Requirements

To convene a meeting, the Library Board must have a quorum present; a quorum is the majority of those elected (or appointed to fill a vacancy). For most resolutions and motions, the Library Board would only need a majority of the members present to approve the resolution or motion. So, if all six (6) members are present at a particular meeting, the Library Board would need four (4) votes to approve a motion or resolution. With five (5) or four (4) members present, the Library Board would need three (3) votes to approve. These numbers would be affected if there were one or more vacancies on the Board.

The tie vote is slightly different. You need more to vote in favor than against it for it to pass. So, with a 3-3 vote, the motion or resolution does not pass.

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