

**AGENDA**  
**Meeting of the Patmos Board of Trustees**  
**December 11, 2023**  
**6:00 p.m.**

**1. CALL TO ORDER**

- \*Roll Call
- \*Excusing Absent Members (Motion)
- \*Approval of Agenda (Motion)

**2. MINUTES**

- \*Approval of minutes from November 13, 2023 meeting (Motion)

**3. PUBLIC COMMENTS**

\*Members of the public may address the Board. Comments are limited to a maximum of three (3) minutes per person. Jamestown Twp. residents please state your name and address for the record.

**4. TREASURER'S REPORT**

**BILLS AND CASH DISBURSEMENTS (Motion)**

- \*November report
- \*Budget 2024-2025

**5. LIBRARY REPORT**

- \*November report

**6. PERSONNEL COMMITTEE REPORT**

- \*Job posting-Circulation assistant
- \*Performance reviews
- \*Employee Handbook

**10. NEW BUSINESS**

- \*FosterSwift and Seyferth PR
- \*Holiday pay retroactive
- \*January annual meeting
  - election of officers
  - board meeting date Jan. 2024

**11. BOARD MEMBER COMMENTS**

**12. ADJOURNMENT (Motion)**