

Patmos Library of Jamestown, Michigan

Patmos Library Board Minutes December 13, 2018

1. CALL TO ORDER

Roll Call: Present: Director Stephanie Harrington, Deb Fridsma, Larry Walton, Marcia Frobish, Marcia Pluim, Dick Patmos

Excusing Absent Members: A motion was made by Dick Patmos and supported by Marcia Frobish to excuse absent board member John Strick. The motion passed.

Approval of Agenda: A motion was made by Marcia Frobish and supported by Dick Patmos to approve the Agenda of December 13, 2018. The motion passed.

2. Approval of the Minutes: A motion was made by Marcia Pluim and supported by Dick Patmos to approve the Minutes of the October 11, 2018 board meeting. The motion passed.

3. PUBLIC COMMENTS

None

4. RESERVED TIME

None

5. TREASURER'S REPORT. A motion was made by Larry Walton and supported by Dick Patmos to approve the Treasurer's Report for the October and November of 2018. The motion passed.

6. DIRECTOR'S REPORT

Library Board Meeting Dates

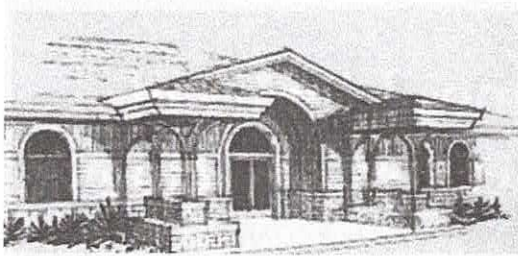
A motion was made by Marcia Frobish and supported by Larry Walton to accept the Library Board Meeting Dates for 2019-2020. The motion passed.

Policy Manual Pages 24-38

Discussion of the Policy Manual pages 24-38 will be tabled until the next library board meeting.

Library Statistics

Door count for October 2018—2972



Patmos Library of Jamestown, Michigan

Library Budget Update

The Library Board discussed asking the Township for \$50,000 for the 2019 budget.

Future Library Projects

New staff computers

Self Check-out— cost \$15,000 to \$18,000. The use would not hinder staff.

Uniforms for the Staff—aprons or polos

Consider Out Reach Services—Book Mobile to visit Township homes, schools etc.

State Aid Report

The State Aid is in progress and will be ready for signing in the near future.

Time Management Software

The TMS would be helpful in detecting library function miss uses.

Depot Room Remodel

Discussion was had to put on hold the Depot Room redecorating and to leave the current wall surfaces as is.

7. UNFINISHED BUSINESS

Discussion of future staff pay raises was had by the Board Members. A motion was made to raise Youth Services Librarian Amber McLain from \$10.00 to up to \$12.00. The motion passed.

Current salaries of Staff: Linda Lamers \$15.00 an hour
Carol Knowles. \$13.00 an hour
Sue Posthumus \$ 11.00 an hour

8. NEW BUSINESS

None

9. BOARD MEMBER COMMENTS

None

10. ADJOURNMENT

A motion was made by Marcia Frobish and supported by Dick Patmos to adjourn the Library Board Meeting. The motion passed. Adjournment at 7:25 PM.

Adjournment

A motion was made by Marcia Frobish and supported by Dick Patmos to adjourn the Library Board Meeting. The motion passed. Adjournment at 7:25.

Post Agenda Discussion
December 13, 2018

Library Board President Deb Fridsma is presently using the INDEED services for a new Library Director.


Job description is almost the same as before with Stephanie Masters encouraged
30 hours per week

ALA Director search would cost \$250.00 a month

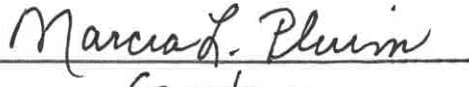
A motion was made by Marcia Frobish and supported by Larry Walton to hire Linda Lamers as Assistant Library Director. The motion passed.

A motion was made to approve spending \$250.00 for 1 month for library director search. The motion passed

A motion was made by Marcia Frobish and supported by Larry Walton to update the pay raise to \$40.000 for a future Library Director. The motion passed.



President



Secretary