

PATMOS LIBRARY BOARD MINUTES  
March 14, 2019

Call to Order

The meeting was called to order by President Deb Fridsma at 6PM at the Patmos Library located at 2245 Riley St., Jamestown, Michigan.

Roll Call: Present: Deb Fridsma, Larry Walton, Marcia Frobish, Marcia Pluim John Strick, Dick Patmos and Ben Miller.

Excusing Absent Members

All members were present.

Approval of the Agenda

A motion was made by John Strick and supported by Larry Walton to approve the Agenda of the March 14, 2019. The motion passed.

Approval of the February 14, 2019 Minutes

A motion was made by John Strick and supported by Marcia Frobish to approve the Library Board minutes. The motion passed.

Public Comment

None

Reserve Time

None

Treasurer's Report

A meeting will be scheduled with Treasurer Marcia Frobish, Ben Miller and Dan De Haan to discuss bill paying for the library.

A motion was made by John Stick and supported by Dick Patmos to approve the Treasurer's report. The motion passed.

Director's Report

Unfinished Business

Policy Manual Revisions will be kept on hold until next month's meeting.

Patron Computers conversion will be handled Interim Directors Linda Lamers and Amber Mc Lain.

Statue of Liberty Donation

Placement of the Statue of Liberty donation is on hold until the Board decides its library location.

Co-interim directors roles, responsibilities and wages

Both Linda and Amber are compliant with spitting library duties.

New Business

Minutes for  
Deb

Township Board Meeting Report

Discussion was had regarding Director net expanding and Labor  
See New Business Item Safety Smart Seniors

Plaque for Pat Deemter

Larry will check with Byron Center businesses, Marcia P. will consult with Linda  
for records of prior business that have done plaques for the library.

New Listing for Director Position

ALA has been a good process for candidates with three presently for review.  
ALA listing is up in April.

Retirement Contribution

A discussion was had stating the rate of 6.2% with an annual amount of \$3000.  
Possible Township contribution and end of year bonus.

Eagle Scout Project

Introduced to the Board were Alex York, eagle scout candidate, and Gary Hesilinga,  
Scout Master. Alex asked what needed to be done around the library? Gary related  
that is up to the Board to decide which project(s) for Alex to work on deciding time  
span and that it be a physical project.

Getting Library Card Procedures

Discussion was had by Deb Fridsma concerning a patron incident applying for a  
library card.

Safety Smart Sensors

Dick Patmos reported at the Township Meeting of March 11, 2019 that the library had  
a false alarm that was probably caused by a patron trying to open the inner entrance  
doors just before staff arrived. That was resolved by the staff who discovered a key  
that locked the outer doors.

- \* The Library doors will locked in the future when the library is closed.
- \* The Board discussed changing the Simply Safe account to the Patmos  
Library charge card which would give more flexibility to whom receives  
the alarm call.
- \* Discussion also involved getting a better alarm system including  
cameras in the future.
- \* Dick would work on getting the alarm account changed to Duane  
Miedema for the first person called.

Board Member Comments

None

Adjournment

A motion was made by Marcia Frobish and supported by John Strick for the meeting's  
adjournment. The motion passed. Adjournment at 7:15 PM.

President

*Deb Fridsma*

Secretary

*Marcia Pluim*