



# Patmos Library of Jamestown, Michigan

## **MINUTES MEETING OF THE BOARD OF TRUSTEES September 6, 2017**

### **CALL TO ORDER**

The meeting was called to order by President Deb Fridsma at 5:30 PM at the Patmos Library located at 2445 Riley Street, Jamestown, MI.

### **Roll Call**

Present: Director Stephanie Rogers, Deb Fridsma, Larry Walton, Marcia Frobish, Marcia Plum, Dick Patmos, and John Strick.

Absent: Ben Miller

### **MOTION TO EXCUSE ABSENT MEMBERS**

A motion was made by Marcia Frobish and supported by Larry Walton to excuse absent members. The motion was passed.

### **APPROVAL OF AGENDA**

A motion was made by Marcia Frobish and supported by John Strick to approve the agenda for September 6, 2017. The motion passed.

### **MINUTES**

A motion was made by Dick Patmos and supported by John Strick to approve the minutes of the August 17, 2017 meeting. The motion passed.

### **PUBLIC COMMENT**

None

### **RESERVED TIME**

None

### **BILLS & TREASURER'S REPORT**

Discussion: Director Stephanie and Treasurer Marcia Frobish have transferred over responsibility of accounting services and creating monthly expense reports for the library, to the DeBoer, Goodyke, Kahler, and Tuttle accounting agency.

Current balances are “ok” at this time. Director Stephanie is still waiting on reimbursements from the Jamestown Township as per the lease agreement on certain bills. Communication between the township clerk and Stephanie has been ongoing to solve the issue.

A motion was made by Dick Patmos and supported by John Strick to approve the Treasurer's report. The motion passed.

### **DIRECTOR'S REPORT**

New Meeting Dates: A New Library Board meeting date calendar for the 2017-2018 fiscal year was given to the board members.

Deboer, Goodyke, Kahler, & Tuttle –See Treasurer's Report.

Library Statistics: Door Count: 3181 (but door counter stopped working in Eclipse day at the Library) Internet Usage: 84, Checkouts: 4781

Depot Room Technology: Nick Heimler will begin updating the remaining Depot Room technology. Includes: Optoma EH 415ST projector and various supplies.

Electricians from Deweerd & Van Dyke will be rerouting new HDMI and RCA cables.

Library Advertising: MLIVE presented the library with a bid for monthly advertising. However, after discussion and reviewing the expense, the Library Board agreed to table this until three months before Summer Reading 2018.

Copy Machine: Two more estimates are being acquired by Director Stephanie and will be presented in next month's meeting.

Shirley Bruursema: December 14, 2017 date was selected to meet with Shirley.

### **UNFINISHED BUSINESS**

Alarm System- EPS is being considered, a discussion was had to create a library board presentation to the Township about the needs of an improved alarm system, an accounting expense itemized list of the library's use of the \$40,000 received from the Township last year, and also, to request an annual \$20,000 subsidy until the library has the opportunity to increase their millage until 2020.

### **NEW BUSINESS**

None

### **BOARD MEMBER COMMENTS**

Larry Walton brought up discussion points concerning:

Depot Room-Rental, Keys, cameras, and security needs

Township voting on a card system

Meijer sponsorship: Options for donations, resolution to the Township that the library will be in contact with Meijer.



# Patmos Library of Jamestown, Michigan

Board Members requesting possibility of pay of \$50 per meeting –Director Stephanie is going to look into the legalities and bring information to next meeting.

## **MOTION TO ADJOURN**

A motion for adjournment was made by Larry Walton and supported by John Strick. The motion passed. Adjournment time, 6:45PM.

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President

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Secretary