



# Patmos Library of Jamestown, Michigan

## **MINUTES Meeting of the Board of Trustees February 15, 2018**

### **CALL TO ORDER**

- A. The meeting was called to order at 6:00PM by President Deb Fridsma at the Patmos Library located at 2445 Riley St., Jamestown, Mi.
  
- B. **ROLL CALL** Present: Director Stephanie Harrington, Deb Fridsma, Marcia Frobish, Marcia Plum, Dick Patmos, and John Strick.
  
- C. **Excusing Absent Members:** A motion was made by John Strick and supported by Marcia Frobish to excuse absent member Larry Walton. The motion passed.

### **APPROVAL OF AGENDA**

A motion was made by Marcia Frobish and supported by Dick Patmos to approve the Agenda of February 15, 2018. The motion passed.

### **MINUTES**

A motion was made by John Strick and supported by Marcia Frobish to approve the Library Board Minutes of January 11, 2018. The motion passed.

### **PUBLIC COMMENT**

None

### **RESERVED TIME**

None

### **TREASURER'S REPORT**

Jamestown Township submitted a payment of \$5,369.90.  
Jamestown Township's proposed subsidy of \$50,000 is unapproved as of this date.  
A motion was made by Dick Patmos and supported by John Strick to approve the Treasurer's Report. The motion passed.

### **BILLS & CASH DISBURSEMENTS**

None

**DIRECTOR’S REPORT**

Stephanie Harrington completed and submitted the annual Library State Aid Report. Discussion was had over the final library budget.

Some proposed expenditures of the budget:

\$25,000 for books; \$16,000 for computers, and \$15,000 for supplies.

Cleaning services remain at the status quo- same pay monthly.

Director Stephanie will email proposed 2018-2019 Budget to the Jamestown Township Trustees to review for the March 2018 meeting.

There was also a review of the possibility of opening for 45 hours per week. Total operating cost would be \$224, 218.80 per fiscal year.

Virtual Tour Results: \$120 one-time fee. Matt Hull will plan on returning in the spring/summer to add the outdoor area as well as teen room to the tour. Overview will go on the Patmos Library website and Facebook page. Director Stephanie is waiting for the transfer coding from Mr. Hull.

Meijer Proposal Update: Meijer acknowledged receiving the Patmos Library proposal. Results will be received within 30 days.

Noordyk Printing Update: New copier installed in the main lobby of the library, located next to the computers. Youth Services and Director printer also installed.

Library Statistics:

	<b><u>January 2018</u></b>	<b><u>January 2017</u></b>
Door Count:	1687	1591
Internet Use:	94	68
Circulation:	3299	3078

Small & Rural Libraries Conference: Conference Dates April 30- May 2, 2018. Cost: \$75 per night. A motion was made by Dick Patmos and supported by Marcia Frobish to approve the conference. The motion passed.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Library will be pursuing the LSTA Grant (Library Services Technology Act) for up to \$2,500. Covers up to \$2500 for supplies needed for service and supplies by reimbursement from the Library of Michigan.

**BOARD MEMBER COMMENTS**

None

**MOTION TO ADJOURN**

A motion was made by John Strick and supported by Marcia Frobish and Dick Patmos to adjourn the meeting. The motion passed.



# Patmos Library of Jamestown, Michigan

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President

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Secretary