

# Patmos Library

## Minutes for October 11, 2021

### 1. CALL TO ORDER

The meeting was called to order by President Larry Walton at 6:00 PM via hybrid (in person and Zoom). All board members were present.

Approval of Agenda

Addition to new business: Paid holiday policy

A motion was made by John Strick and supported by Marcia Frobish to approve the agenda of the October 11, 2021 meeting. The motion passed.

### 2. MINUTES

A motion to approve the minutes of the regular Board Meeting on September 13, 2021 was made by John Strick and supported by Marcia Frobish. The motion passed.

### 3. PUBLIC COMMENTS

None

### 4. RESERVED TIME

None

### 5. TREASURER'S REPORT & BILLS AND CASH DISBURSEMENT

A motion was made by Deb Fridsma and supported by Angela Rodenhouse to approve the Treasurer's Report. The motion passed.

### 6. DIRECTOR'S REPORT

- Statistic reports reflect an anticipated decrease in door count, circulation and internet due to the time of year.
- Staff continue to work on tagging books for self-checkout.
- Amber will draft a policy regarding holiday pay for our review.
- Motion to approve the purchase of archival supplies for the historical collection in the amount of \$846.18. The motion was made by Deb Fridsma and supported by Kathy VanZandbergen. The motion passed.
- Depot Room rental will continue starting November 1, 2021.
- MDHHS interested in setting up a vaccine clinic at the library. Amber will find out more details.
- LinkedIn is coming soon.
- Amber continues to revise the policy manual with the library lawyer.

### 7. UNFINISHED BUSINESS

- Millage – Expires December 2022

### 8. NEW BUSINESS

### 9. BOARD MEMBER COMMENTS

None

### 10. ADJOURNMENT

A motion was made by Larry Walton and supported by Marcia Frobish and John Strick to adjourn. The motion passed. Adjournment at 6:39 PM.