

Patmos Library

Meeting of the Patmos Board of Trustees

Minutes for December 19, 2022

6:00 PM

1. CALL TO ORDER

The meeting was called to order by President Larry Walton at 6:00 PM. Motion to excuse Kathy VanZandbergen was made by Larry Walton. It was supported by Marcia Frobish and John Strick. The motion passed.

Approval of the Agenda: Motion was made by Marcia Frobish and supported by John Strick to approve the agenda of the December 19, 2022 meeting. The motion passed.

2. MINUTES

A motion to approve the minutes of the regular Board Meeting on November 21, 2022 was made by Marcia Frobish and supported by Angela Rodenhouse. The motion passed.

A motion to approve the minutes of the special meeting on December 15, 2022 was made by Marcia Frobish and supported by John Strick. The motion passed.

3. PUBLIC COMMENTS

Comments made by:

Tricia Kryda, Lynn Dornbush, Barb, Steve VanderMolen, Jesse Dilman, Jean

4. RESERVED TIME

Larry Walton shared the following:

- A swearing in of new and existing board members will take place at our January board meeting.
- Officer nominations (one-year appointments) will also take place at the January board meeting.
- Larry addressed the threats and how the investigation is ongoing. He also made it clear that we prioritize staff safety and the decision to close early was the right one.
- Acknowledgement of an additional donation of \$100,000 will allow us to stay open for an additional four months. New closing date is slated for January 2025.
- Larry reiterated the fact that in order to be a public library, a millage is necessary for funding.
- Upon closing, library services that will be available to Jamestown residents include the option to go to any surrounding library and pay a cost (annually) to get a non-resident card which only allows you access to the physical collection.

- Lakeland Cooperative partnership allows us interlibrary loan as well as electronic access to all Lakeland Cooperative libraries' collections. Our relationship with them will end on April 2024.

5. TREASURER'S REPORT & BILLS AND CASH DISBURSEMENT

Motion to approve the bills and cash disbursement for November was made by John Strick and supported by Deb Fridsma. The motion passed.

6. LIBRARY REPORT

- November statistics reported comparisons from 2021-2022. There was an increase in foot trac and an increase in material circulation.
- Ring (security system) has been installed and training continues for staff. Projected start of use will be rest of the year.
- Heating system has been repaired and is working.
- There is a new hire for adult librarian - Jamie. Open positions remain for youth services librarian, director, and cataloging.
- Kaitlin will follow up on TV monitors to correct error and implementation is planned ASAP.

7. UNFINISHED BUSINESS

- Director Selection Update - The first round of the interviewing process should wrap up this week. The second interviews are expected to go into January.
- Staff Hiring Update - Positions have been posted for Adult Librarian and circulation desk.
- Depot Community Room Policy Review - postponed until January

8. NEW BUSINESS

- Raises for circulation desk is considered subpar. Motion to approve the increase to \$13 per hour was made by Larry Walton. Marcia Frobish and Angela Rodenhouse supported. Motion passed.
- Anne Seurnyck, library lawyer, explained the voting protocols and requirements going forward. A memo was reviewed and discussed. See attachment.
- Engagement letter between Foster-Swift/Seyferth and library was presented by Anne Seurnyck. Motion to approve the engagement letter as presented was made by John Strick and supported by Marcia Frobish. A roll call vote was taken: 5-0 in favor.
- EveryLibrary Institute (ELI) Donation Fund Agreement was explained. This agreement will help the library board meet requirements regarding tax law and legality regarding the current GoFundMe funds and any future third-party donations. Motion to approve the EveryLibrary Donation Fund Agreement (subject to final attorney approval) was made by Marcia Frobish and supported by Angela Rodenhouse. Roll call vote was taken: 5-0 in favor.
- As part of the EveryLibrary agreement, they would like board recommendations as to how the money is dispersed. Therefore, a resolution to make recommendation regarding disbursements from EveryLibrary was presented. A motion was made to approve the resolution to make recommendation regarding disbursements from EveryLibrary and was supported by Marcia Frobish and Angela Rodenhouse. Roll call vote was taken: 5-0 in favor.

9. BOARD MEMBER COMMENTS

- Deb Fridsma asked community members to seek out the pornographic/graphic sexual content mentioned repeatedly during public comment and bring it to the board.

10. ADJOURNMENT

A motion was made by Marcia Frobish and supported by John Strick to adjourn. The motion passed. Adjournment at 7:02 PM.