

Patmos Library

Meeting of the Patmos Board of Trustees

Minutes for May 9, 2022

6:00 PM

1. CALL TO ORDER

The meeting was called to order by President Larry Walton at 6:00 PM. All trustees were present. (Larry Walton left at 6:40.)

Approval of the Agenda: A motion was made by Marcia Frobish and supported by Kathy VanZandbergen to approve the agenda of the May 9, 2022 meeting. The motion passed.

2. MINUTES

A motion to approve the minutes of the regular Board Meeting on April 11, 2022 was made by John Strick and supported by Marcia Frobish. The motion passed.

3. PUBLIC COMMENTS

Comments made by:

Karen DeKraker, Donna Rotman, Lauren Nykamp, Steve VanderMolen, Lynn Dornbush

4. TREASURER'S REPORT & BILLS AND CASH DISBURSEMENT

April and May information will be reviewed at our June meeting.

5. LIBRARY REPORT

- Statistic reports reflects a slight decrease in circulation, digital circulation, internet usage; and a slight increase in door count.
- A Story Walk has been installed in Spring Grove Park.
- The Self-Checkout is up and running.
- The Archival catalog has been set up.
- Bathroom repairs are on hold due to a delay in obtaining an available drywaller.
- Library signs have been updated (COVID protocol) as well as acrylic is now up in place of the shower curtains.
- All computers are now available for use by patrons.
- The blood drive that took place last month went well.
- Continue to wait on the arrival of digital signs that have been ordered.

6. UNFINISHED BUSINESS

- Director hiring - Interview questions were discussed. Marcia worked on a community survey that is ready to go (online and hard copy will be available soon). Information regarding the survey will also be on our outside sign. Kathy worked on the community selection information (for interview committee) and Matt will be adding it to our webpage. The deadline is May 24 for the invite to participate on the interview team.
- The job posting was put on Indeed, Lakeland Library Cooperative and a national library website on Wednesday, May 2.
- Budget question regarding legal services was discussed. It was requested that any amendments to the budget or reallocation of funds is communicated to the library board.
- Millage planning is in process.

7. NEW BUSINESS

- None

8. BOARD MEMBER COMMENTS

- Deb Fridsma shared numbers of items in our collections including keywords associated with LGBTQ and provided a percentage of .140% of our physical collections.

9. ADJOURNMENT

A motion was made by Marcia Frobish and supported by John Strick to adjourn. The motion passed. Adjournment at 6:54 PM.