

# Patmos Library

Meeting of the Patmos Board of Trustees

Minutes for June 13, 2022

6:00 PM

## 1. CALL TO ORDER

The meeting was called to order by President Larry Walton at 6:00 PM. Motion to excuse John Strick and Angela Rodenhouse was made by Marcia Frobish and supported by Kathy VanZandbergen. The motion passed.

Approval of the Agenda: Changed the date from May 13 to June 13. A motion was made by Marcia Frobish and supported by Deb Fridsma to approve the agenda of the June 13, 2022 meeting. The motion passed.

## 2. MINUTES

A motion to approve the minutes of the regular Board Meeting on May 9, 2022 was made by Marcia Frobish and supported by Kathy VanZandbergen. The motion passed.

## 3. PUBLIC COMMENTS

**Comments made by:**

Karen DeKraker, Laurie VanHaitsma, Richard Honholt, Donna Rotman, Lauren Nykamp, Steve VanderMolen, Jen DeGraff, Tammy VanderMolen

## 4. TREASURER'S REPORT & BILLS AND CASH DISBURSEMENT

Motion to approve the bills and cash disbursement for April and May was made by Deb Fridsma and supported by Kathy VanZandbergen. The motion passed.

## 5. LIBRARY REPORT

- Statistic reports reflects a decrease in circulation and digital circulation, and a slight increase in door count and internet usage.
- Just a reminder that the Paper Gator is for paper and cardboard only.
- Summer Reading Program kicked off today (June 13).
- Construction trucks are cutting through our parking lot. Concern for children and other patrons. Matt consulted the township construction contractor in the hope that this will be remedied.

## **6. UNFINISHED BUSINESS**

- Director Selection Update - Based on screening interviews, the library board has decided to move forward with two finalists. Second round interviews will be the week of June 20.
- Millage planning is in process.

## **7. NEW BUSINESS**

- Depot Room Rental Policy Changes were explained. Changes include: days and times available, some language changes and 501(c)(3) organizations asking to use the room will be exempt from rental room fee, but still will be required to pay deposit, a lock up procedure was also included, and employees will ask for ID at the me of deposit return. There was a suggestion to add a time line for how many days the renter will get the keys ahead of the event. Matt will fix a typo adding free of charge to the section about 501(c)(3). Motion to approve the changes to the Depot Room Rental Policy was made by Kathy VanZandbergen and supported by Marcia Frobish. The motion passed.

## **8. BOARD MEMBER COMMENTS**

- None

## **9. ADJOURNMENT**

A motion was made by Marcia Frobish and supported by Kathy VanZandbergen to adjourn. The motion passed. Adjournment at 6:59 PM.