

Minutes

Meeting of the Patmos Board of Trustees

January 13, 2025, 6:00 p.m.

1. Oath of Office

Candy DeHaan, Jamestown Charter Township Clerk swore in the six board members for the new 4-year term: Betty Besteman, Sonja DeJong, Alaina Kwiatkowski, Bridgette Leyendecker, Tahnee Mitchell, and Donna Rotman.

2. Call to Order

The meeting was called to order by Alaina Kwiatkowski at 6:02 PM. All board members were present.

Election of Officers was held:

A motion to appoint Alaina Kwiatkowski as President of the board was made by Betty Besteman and supported by Donna Rotman and Sonja DeJong. The motion passed.

A motion to appoint Betty Besteman as Vice President of the board was made by Alaina Kwiatkowski and supported by Tahnee Mitchell and Bridgette Leyendecker. The motion passed.

A motion to appoint Sonja DeJong as Secretary was made by Betty Besteman and supported by Alaina Kwiatkowski. The motion passed.

A motion to appoint Tahnee Mitchell as Treasurer was made by Betty Besteman and supported by Donna Rotman. The motion passed.

Approval of Agenda

Motion to approve the agenda for the January 13, 2025, meeting was made by Alaina Kwiatkowski and supported by Betty Besteman. The motion passed.

3. Minutes

A motion to approve the minutes of the December 9, 2024, board meeting was made by Alaina Kwiatkowski and supported by Betty Besteman. The motion passed.

4. Public Comments

Comments made by:

None

5. Treasurer's Report

Motion to approve the bills and cash disbursement for December was made by Alaina Kwiatkowski and supported by Betty Besteman. The motion passed.

6. Library Report

- The library's Administrative Director gave the monthly report. December door count numbers were lower due to weather, holidays, and a temporarily broken-down door counter.
- Physical circulation was down for December, while digital circulation was up.
- The book labeling project continues. 6,375 non-new books from the collection have been labeled.
- Childrens and adult programming continues to be well attended. Two new programs have been added to the monthly rotation for younger children (Baby and Me Playdate and Playdough at Patmos).
- 15 children's programs provided in December. Most popular in-person programs: Book bundles and Little Listeners Story Time. Total participation (active and passive): 669.
- Adult services: 134 attendees in December. Most popular program: Sharing Holiday Traditions at 41, followed by Build Balance Class at 28.
- The library painting project is now completed.
- New website launches tomorrow.

7. New Business

2025 Monthly Board Schedule

Motion to set the monthly board schedule the 2nd Monday of the month at 6:30 PM was made by Alaina Kwiatkowski and seconded by Bridgette Leyendecker. The motion passed. Monthly meetings will be held at 6:30 p.m. for the following dates:

Feb 10

March 10

April 14

May 12

June 9

July 14

August 11

September 8

October 13

November 10

December 8

Appointment of Committees

Alaina Kwiatkowski, Betty Besteman, and Bridgette Leyendecker were appointed to the Policy Committee by Board President, Alaina Kwiatkowski.

Sonja DeJong, Tahnee Mitchell, and Donna Rottman were appointed to the Personnel Committee by Board President, Alaina Kwiatkowski.

Alaina Kwiatkowski, Sonja DeJong, and Bridgette Leyendecker were appointed to the Millage Committee by Board President, Alaina Kwiatkowski.

8. Board Member Comments

None

9. Adjournment

A motion to adjourn was made by Alaina Kwiatkowski and supported by Donna Rotman. The motion passed. Adjournment at 6:22 PM.