

PATMOS LIBRARY

PERSONNEL COMMITTEE MEETING

MARCH 5, 2025

4:54 p.m.

1. CALL TO ORDER

- Roll call: Donna Rotman, Tahnee Mitchell, and Sonja DeJong. Also present: Library Administrative Director Zoe Willoughby- Barker and Youth Services Librarian Kylie Luciano
- Approval of agenda Motion to approve made by Sonja DeJong, and supported by Tahnee Mitchell. Motion passed.

2. MINUTES

- Motion to approve the minutes from March 3, 2025 made by Donna Rotman and supported by Tahnee Mitchell. The motion passed.

3. PUBLIC COMMENTS

- None.

4. NEW BUSINESS

- Two candidates were interviewed for the open position of Adult Services and Head Librarian.
- Both joined the interview panel through Zoom.
- Each Personnel Committee member and library staff attendee took turns asking questions identified in advance.
- A review of the four candidates interviewed followed. The panel, including the Personnel Committee members and the two library staff, unanimously agreed on the two candidates to advance to the second interview before the full library board.

- This concludes the responsibility of the Personnel Committee on the interview process for the open position.

5. BOARD MEMBER COMMENTS

- None.

6. ADJOURNMENT

- A motion to adjourn the meeting was made by Tahnee Mitchell and supported by Donna Rotman. The motion passed. The meeting adjourned at 6:20 p.m.