

Patmos Library

Meeting of the Patmos Board of Trustees
Proposed Minutes for September 8, 2025
6:30 p.m.

1. CALL TO ORDER

The meeting was called to order by President Alaina Kwiatkowski at 6:30 p.m.

5 board members present. Betty Besteman absent.

A motion to approve the absence of Betty Besteman was made by Alaina Kwiatkowski and supported by Donna Rotman. The motion passed.

A motion to approve the agenda was made by Alaina Kwiatkowski and supported by Tahnee Mitchell. The motion passed.

2. MINUTES

A motion to approve the minutes of the board meeting on August 11, 2025, was made by Alaina Kwiatkowski and supported by Sonja DeJong. The motion passed.

3. PUBLIC COMMENTS

The following provided public comment: Tricia Kryda, Marcia Frobish, Becky VanDyke, Kristen Jankowski, Jean Ryker, Mary DeVree, Jeff King, and Barb Van Koevering.

4. TREASURER'S REPORT

- EveryLibrary will be contacted by phone this week to resolve the open balance.
- A motion to approve the August bills and cash disbursements was made by Alaina Kwiatkowski and supported by Bridgette Leyendecker. The motion passed.

5. LIBRARY REPORT

- Door Count for the month of August 2025 was 3,136, compared to August 2024 of 3,849.
- Physical Digital
 - Circulation for August 2025: 4,949 (OverDrive: 1,946 | Hoopla: 719)
 - Circulation for August 2024: 5,205
- New Items Added: 66
- Books Labeled (Not New): 85 (Cumulative 10,688)
- Internet Usage: 74
- Reference Questions: 325

- Teen Room Use: 26
- New Library Cards: 31
- Children's Services
 - Summer Final Registration Count, In-Person: 461
 - End of Summer Reading Program Event Attendance, In-Person: 61
 - Scavenger Hunt, Passive: 126
 - I Spy, Passive: 87
 - Total: 735
 - Upcoming Programming for September
 - Preschool Storytime
 - Play N Learn
 - Pokémon Club
 - Tae Kwon Do
 - Teen Fantasy Drawing Class
 - Children's Take-Home Craft
- Adult Services
 - Mah Jong, In-person: 16
 - Book Club In-Person: 8
 - Next month activities include Book Club, Mah Jong, Tae Kwon Do, Author Meet and Greet, Fall Book Sale, Sourdough Class, Adult Take Home Craft, and Build Balance.
- Highlights
 - Our new shelver, Lisa, joins us after years as a stay-at-home mom and a second-grade teacher.
 - First Children's Storytime for September was held with a Curious George theme which included songs, books, and a "yellow hat" craft.
 - A book order of \$2,000 was placed last week (part of the \$6,000 allocated to rebuild the weeded nonfiction section).
 - Security training through Hudsonville High School will occur in September, including CPR and AED use.
 - Deputy Joe Apolo has identified areas of security improvement for the library and is providing specific suggestions, including improved outdoor lighting, to address these safety protections.
 - The staff has done an amazing job contributing to the library and using their individual strengths and gifts to serve the community through the library.

6. NEW BUSINESS

- Following information provided on a new door counter, Alaina Kwiatkowski made a motion, supported by Sonja DeJong, that we approve the purchase of a new door counter contingent on confirming the status of any warranty on the last unit, not to exceed \$750.00. The motion passed.
- Mango Languages is a new resource option presented to the board. Some other local libraries use the product, and a board member suggested it could be a valuable resource to homeschool

parents. No decision was made, and the board requested more research and feedback from patrons and other libraries on the resource.

7. BOARD MEMBER COMMENTS

- None.

8. ADJOURNMENT

A motion to adjourn the meeting at 7:06 p.m. was made by Alaina Kwiatkowski and supported by Donna Rotman. The motion passed.