

Patmos Library Board of Trustees

Board Meeting Minutes

March 9, 2026 – 6:30 p.m.

1. Call to Order

Roll Call

Present: Bridgette Leyendecker, Sonja DeJong, Tahnee Mitchell, Donna Rotman, and Betty Besteman.

A motion was made by Bridgette Leyendecker and seconded by Tahnee Mitchell to excuse absent member Alaina Kwiatkowski. The motion passed 5-0.

Approval of Agenda

A motion was made by Bridgette Leyendecker and seconded by Donna Rotman to approve the agenda. The motion passed 5-0.

2. Minutes

A motion was made by Bridgette Leyendecker and seconded by Sonja DeJong to approve the minutes from February 9, 2026. The motion passed 5-0.

3. Public Comments

No comments.

4. Treasurer's Report

A motion was made by Bridgette Leyendecker and seconded by Sonja DeJong to approve the February bills and cash disbursements. The motion passed 5-0.

5. Library Report

Statistics

- Door Count –2,708

- Circulation – 2,464
- New Library Cards – 27

Children’s Services

- Total participation – 998

Adult Services

- Total participation – 350

Highlights

- New security service begins April 1
- The quilt show is underway, and Patmos Library is one of the hosting libraries for this regional collaboration.
- Preparations are underway to continue the tradition of the seed library.
- Insurance has approved the work to repair the damage to the library from the recent burst water pipe.
- Paige, our Youth Services librarian, received this month’s recognition award for her creativity and ingenuity, and her passion for serving children and families in everything she does.

6. Old Business

I Love My Library Yard Signs Final Pricing and Prototype

- The new price quote was improved from \$750 last month to \$633.45 with the new vendor.
- A motion was made by Bridgette Leyendecker and seconded by Tahnee Mitchell to approve \$633.45 for 100 yard signs. The motion passed 5-0.

Annual Survey Final Copy and Pricing

- There were two pricing options \$3,000-\$3,200 to be mailed to registered voters only (3,757), or \$5,000+ to all households (6000-8,000+). There is no data on last year’s survey results due to employee turnover. A library board member requested we evaluate this 2026 survey results for continued feasibility. An all-digital survey may be considered next year.
- A motion was made by Sonja DeJong and seconded by Bridgette Leyendecker to approve the \$3,000-\$3,200 survey to registered voters, pending the updated print quote. The motion passed 5-0.

Capital Improvement Projects

Adult Reading Area Furniture and Fireplace

- A quote was received from a local furniture supplier of library furniture, The Worden Group LLC, to replace the furniture in the adult reading area following the flooding from the burst pipe. A second area close by is also included in the replacement quote. The estimated quote is \$17,441.77.
- There were no additional local suppliers identified with similar products.
- This pricing is below the original estimate.
- The furniture is commercial grade and ADA compliant.
- A library board member suggested to the Library Director that we confirm the furniture has stain protection.
- A motion was made by Betty Besteman and seconded by Donna Rotman to approve up to \$18,500 towards the purchase of the furniture as outlined in the estimate provided. The motion passed 5-0.
- Two quotes were provided for an electric fireplace in the adult reading area. The price from The Flame Center was \$2,964 and didn't include a mantel. The second price quote from Lowes was \$558.97 plus \$50 assembly.
- A board member expressed concerns over the reviews for the Lowe's fireplace and requested more investigation as well as suggesting an alternate unit on Wayfair for similar pricing.
- Without specifying a specific fireplace, a motion was made by Sonja DeJong and seconded by Tahnee Mitchell that \$650 be approved for the purchase of an electric fireplace. The motion passed 5-0.

7. New Business

Continuing Education: Annual MiALA Conference

- An itemized estimated cost was provided to the board to attend the May 6-8 MiALA Annual Conference for \$773, which included registration cost, lodging, travel, and meals.
- A motion was made by Sonja DeJong and seconded by Tahnee Mitchell to approve the attendance by the Library Director to the MiALA Conference for \$773. The motion passed 5-0.

8. Board Member Comments

No comments.

9. Adjournment

A motion was made by Bridgette Leyendecker and seconded by Betty Besteman to adjourn the meeting at 7:24 p.m. The motion passed 5-0.