

Patmos Library Board of Trustees

Board Meeting Minutes

July 13, 2026 – 6:30 p.m.

1. Call to Order

Roll Call

Present: Bridgette Leyendecker, Alaina Kwiatkowski, Sonja DeJong, Tahnee Mitchell, Donna Rotman, and Betty Besteman.

Approval of Agenda

A motion was made by Bridgette Leyendecker and seconded by Tahnee Mitchell to approve the agenda. The motion passed 6-0.

2. Minutes

A motion was made by Bridgette Leyendecker and seconded by Donna Rotman to approve the minutes from June 8, 2026. The motion passed 6-0.

3. Public Comments

None.

4. Treasurer's Report

A motion was made by Bridgette Leyendecker and seconded by Betty Besteman to approve the June bills and cash disbursements. The motion passed 6-0.

5. Library Report

Statistics

- Door Count – 7,524 (the highest monthly count in any recorded data), compared to last year, 2025- 3,080
- Circulation – 8,412

- New Library Cards – 62

Children's Services

- Total participation – 3,325

Adult Services

- Total participation – 16

Highlights/Updates

- The Jamestown Township Board is satisfied with our monthly updates and does not require in-person reports at their monthly meetings.
- The America's 250th Family Picnic was an overwhelming success with 637 attendees that included face painting, a bounce house, patriotic craft stations, and a food truck. The library director hopes a 4th of July picnic becomes an annual community tradition.
- The Gather 2 Grow summer meal distribution partnership with a local food bank, which provides free shelf-ready meals to youth ages 18 and under as well as disabled adults up to age 26 distributed 309 meals in June alone.
- The Summer Reading Program count rose from 472 kids last month to 956 total to date, with the Library Director estimating this may be the highest count ever for this annual program.

6. Old Business

- Staff Vacation Policy Review and Discussion:

A comparable review was completed between Coopersville and Cedar Springs libraries. Following the comparison, it was noted that our existing policy is sufficient, although the current policy does not include any vacation for part-time staff.

A motion was made by Bridgette Leyendecker and seconded by Tahnee Mitchell to table the discussion to the next meeting when we will receive the recommended update to the employment handbook. The motion passed 6-0.

7. New Business

- Proposal \$1200 for five Book-Club-in-a-Bag kits for patron checkout

These kits allow patrons to organize and engage in their own book club by checking out this material already provided for them that includes 10 books (2 in large print), discussion materials, and a durable storage bag. They return the checked out kit for the next patron. The request is for five kits this year.

Following discussion, the board agreed not to amend the budget for this additional expenditure. Instead, a motion was made by Alaina Kwiatkowski and seconded by Tahnee

Mitchell to approve the Book Club-in-a-bag collection out of our normal monthly budget. The motion passed 6-0.

- Proposal for \$600 to update Library of Things

The Library of Things provides patrons with access to useful, educational, recreational, and accessibility-focused items beyond traditional library materials. Feedback from this year's survey showed interest from patrons in expanding this collection with additional items that can be checked out. Proposed additions included a metal detector, pickleball kit, bird watching kit, stargazing kit, Dyslexia Tools kit, and an Escape Room Family Game Night Kit. A roll call vote was taken. Tahnee Mitchell, Bridgitte Leyendecker, Alaina Kwiatkowski, and Sonja DeJong voted in favor. Donna Rotman and Betty Besteman voted against. The motion passed 4-2.

8. Board Member Comments

None

9. Adjournment

A motion was made by Bridgette Leyendecker and seconded by Alaina Kwiatkowski to adjourn the meeting at 7:17 p.m. The motion passed 6-0.