

Patmos Library Board of Trustees

Board Meeting Minutes

August 10, 2026 – 6:30 p.m.

1. Call to Order

Roll Call

Present: Bridgette Leyendecker, Alaina Kwiatkowski, Sonja DeJong, Tahnee Mitchell, Donna Rotman, and Betty Besteman.

Approval of Agenda

A motion was made by Bridgette Leyendecker and seconded by Tahnee Mitchell to approve the agenda. The motion passed 6-0.

2. Minutes

A motion was made by Alaina Kwiatkowski and seconded by Bridgette Leyendecker to amend **7. New Business**, Proposal for Library of Things to include "A motion was made by Alaina Kwiatkowski and seconded by Bridgette Leyendecker to approve \$600 to update the Library of Things". A motion to approve the minutes of July 13, 2026, was made by Alaina Kwiatkowski and seconded by Bridgette Leyendecker. The motion passed 6-0.

3. Public Comments

None.

4. Treasurer's Report

The 25k deposit in July is likely the penal fines, but clarification is needed at the September board meeting. The state aid bi-annual deposit was received for \$5,304.88.

A motion was made by Bridgette Leyendecker and seconded by Sonja DeJong to approve the July bills and cash disbursements. The motion passed 6-0.

5. Library Report

Statistics

- Door Count –7,961 (a new record door count), 2025 was 3,493
- Circulation – 7,628 (2nd highest monthly record), compared to 5,896 in 2025
- New Library Cards – 46

Children's Services

- Total participation – 4,755

Adult Services

- Total participation – 19

Highlights/Updates

- Gather 2 Grow, a partnership with Feeding America west Michigan, distributed 446 meals in July to children in our community.
- The Summer Reading Program (SRP) conclusion celebration on July 31 was attended by 658 attendees over three hours. The library calculated 995 registrations for the SRP, one of the most successful in library history. A big thank you to the staff for all their work on this highly successful program. A special thanks to Paige for her instrumental planning, organizing, and executing of the SRP this year.

6. Old Business

- Staff Vacation Policy Review and Discussion:

Following discussion, a motion was made by Alaina Kwiatkowski and seconded by Sonja DeJong to table the discussion until the next meeting for additional updates. The motion passed 6-0.

7. New Business

- Community Survey

A highlight of the survey was the overall satisfaction with the library with respondents frequently describing the library as welcoming, knowledgeable, professional, and caring. Suggestions included: adding to the Library of Things, adding more operating hours, expanding adult and toddlers/young children programming, more flexibility in the Winter Reading Program, and expanded digital and physical book collections. The staff will work to address requests as best as possible, balanced with financial and staffing resources.

- Summer Reading Program (SRP) Summary

Total registrations: 995

Age Distribution: The largest group 6-12 years=591

Most common age: 10 which equaled 100 participants

Home Library Represented

Patmos-841

Georgetown- 43

Gary Byker- 36

Kent District Library- 32

Salem- 13

Dorr- 10

Howard Miller- 9

And others- 4

Completed level 1 of the SRP: 742

Completed level 5 (highest completion): 369

- **Proposed Wage Increase**

Following a brief discussion, Alaina Kwiatkowski made a motion seconded by Tahnee Mitchell to approve the increase of Lisa's hourly wage from \$14.27 to \$15.00 per hour. The motion passed 6-0.

- **Proposed Funding Coverage for Continuing Education at the Annual MLA Conference for Heather.** Estimated budget includes 3 nights lodging and a registration fee of \$365. A motion was made by Alaina Kwiatkowski and seconded by Tahnee Mitchell to approve up to \$1,300 to cover conference registration, lodging, mileage, parking, and meals for Heather's attendance at the 2026 Michigan Library Association Annual Conference. The motion passed 6-0.

8. Board Member Comments

Donna Rotman suggested the minutes reflect the results of the Library Millage vote last week.

The millage passed with 57% approval. 1,871 supported the proposed 5-year millage and 1,347 voted against. Approximately 3,000 of 10,000 possible voters cast a vote in last week's primary election.

9. Adjournment

A motion was made by Bridgette Leyendecker and seconded by Sonja DeJong to adjourn the meeting at 7:38 p.m. The motion passed 6-0.