

Patmos Library Board of Trustees

Board Meeting Minutes

September 14, 2026 – 6:30 p.m.

1. Call to Order

Roll Call

Present: Bridgette Leyendecker, Alaina Kwiatkowski, Sonja DeJong, Tahnee Mitchell, Donna Rotman, and Betty Besteman.

Approval of Agenda

A motion was made by Bridgette Leyendecker and seconded by Tahnee Mitchell to approve the agenda. The motion passed 6-0.

2. Minutes

A motion to approve the minutes of August 10, 2026, was made by Bridgette Leyendecker and seconded by Tahnee Mitchell. The motion passed 6-0.

3. Reserved Comments- Library Board President

Patmos Public Library's meeting rooms are available for use by community groups and organizations in accordance with the Library's Meeting Room Policy. The library provides these spaces on a content-neutral basis. The fact that a group is permitted to use a meeting room does not constitute Library support for that group's activities, viewpoints, or beliefs. Consistent with the principles of intellectual freedom and the First Amendment, the Library does not restrict access to its meeting rooms based on agreement or disagreement with a group's message, provided the group's use complies with Library policies and applicable law.

We understand that community members may have differing viewpoints on issues discussed by organizations using Library facilities. Patmos Public Library remains committed to serving all members of the community by providing fair and equal access to its public spaces while fostering an environment where a wide range of ideas and perspectives may be expressed.

3. Public Comments

None.

4. Treasurer's Report

A motion was made by Alaina Kwiatkowski and seconded by Sonja DeJong to approve the August bills and cash disbursements. The motion passed 6-0.

5. Library Report

Statistics

- Door Count – 3,883, 2025 was 3,014
- Circulation – 4,889, compared to 4,949 in 2025
- New Library Cards – 32

Children's Services

- Total participation – 845

Adult Services

- Total participation – 84

Highlights/Updates

- Heather has rolled out a new Dyslexia-Friendly Collection for Kids & Tweens.
- All Lakeland Library Cooperative libraries will transition in September 2027 to a new library system called Polaris.
- There is a Culver's Share Night in Jenison from 5:00-8:00 pm on Tuesday, September 22, with 15% of the proceeds donated to the Patmos library. Library staff will be serving patrons that evening.

Heather received the monthly staff recognition for converting the entire Adult Non-Fiction section from the Dewey Decimal System to BISAC (Book Industry Standards and Communications).

6. Old Business

- Staff Vacation Policy Review and Discussion:

Following discussion and noting the policy needs a minor adjustment to wording on vacation carryover, a motion was made by Alaina Kwiatkowski and seconded by Sonja

DeJong to table the discussion until the October board meeting. The motion passed 6-0.

7. New Business

- Thanksgiving Weekend Saturday Closure Proposal

Upon the conclusion of board discussion weighing patron needs and care for our staff, a motion was made by Betty Besteman and seconded by Bridgette Leyendecker to close the library on November 28, Thanksgiving weekend, as the library is only open three hours, and to give our employees a four-day weekend. The motion passed 6-0.

- Patmos Library Cybersecurity Backup Proposal

Following the recent cyber-attack at Kent District Library branches in April, Lakeland Library Cooperative IT recommends its libraries purchase additional cyber protection in the form of a Network Attached Storage (NAS) system. This system offers a cost-effective solution compared to traditional windows servers. A motion was made by Alaina Kwiatkowski and seconded by Bridgitte Leyendecker to approve the purchase of a NAS backup system at a cost not to exceed \$1,500, with the expense paid from capitol outlay. The motion passed 6-0.

8. Board Member Comments

Betty Besteman thanked the Patmos staff for their professionalism and assistance at the recent meeting in the Depot room.

9. Adjournment

A motion was made by Bridgette Leyendecker and seconded by Tahnee Mitchell to adjourn the meeting at 6:56 p.m. The motion passed 6-0.